

## Arbitration Case Preparation Sheet: Work Suspension

### **A. Claimant / Worker:**

1. How many workers are involved in the work suspension? What kind of section are the workers in?

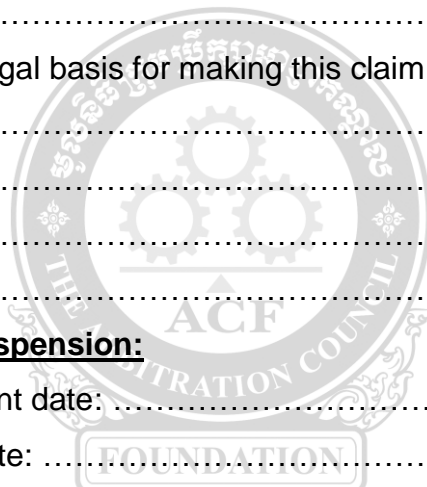
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2. Please clarify the demand:

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3. Please give reasons and/or legal basis for making this claim:

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### **B. Information about Work Suspension:**

Work suspension commencement date: .....

Work suspension termination date: .....

Duration of work suspension: .....

Reasons for suspension of the employment contract of the workers – please describe the event:

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4. How did the employer suspend the employment contract? What is the procedure for work suspension in the enterprise?

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5. Why does the employer suspend the employment contract of the workers? (Provide evidence)

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6. Do the workers know the reasons for the work suspension? If yes, describe the reasons:

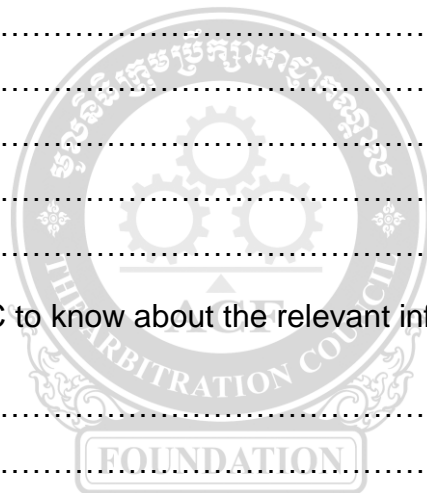
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7. What are the reasons for the employer being unable to provide wages or other benefits during the work suspension?

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8. What is your suggestion to AC to know about the relevant information of the work suspension in company?

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**Both parties need to bring 5 copies of the evidence to the AC hearing. The copies will be given to the 3 Arbitrators, the other party and SAC.**

*[This 'hearing preparation sheet' is designed to assist the parties in preparing for hearings at the Arbitration Council. It is not legal advice. Further information and evidence may be required by the Arbitration Panel.]*